

Centre for Adult Education

# CERTIFICATE III IN COMMUNITY SERVICES WORK CHC30108



Certificate III in Community Services Work is an entry level course which aims to provide students with an overview of the Community Services sector, including community development. General employability skills and specific skills for work in this sector are developed.

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Centre for Adult Education

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Community Services

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P 9652 0611

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# CERTIFICATE III IN COMMUNITY SERVICES WORK CHC30108

To gain entry into the Certificate III in Community Services Work course, prospective learners will need to demonstrate the following attributes:

- Language and literacy skills to meet course and workplace learning requirements
- Commitment to undertaking all course requirements
- Keen interest in learning and working in the Community Services sector
- Victorian Police check.

To complement the theoretical components covered, learners are also required to complete a work placement.

## What you will learn

Develop the skills needed to work with people in the community.

## Work & study pathways

This course prepares learners for diverse employment opportunities in Community Services. These could include: youth work, welfare work, community development, housing, drugs and alcohol.

Learners wishing to continue studying upon completing this course may undertake further studies in numerous areas including: Welfare Studies, Children's Services, Community Housing, Disability, Youth, Aged Care, Mental Health, Alcohol and Other Drugs, and Social Work.

## Fees

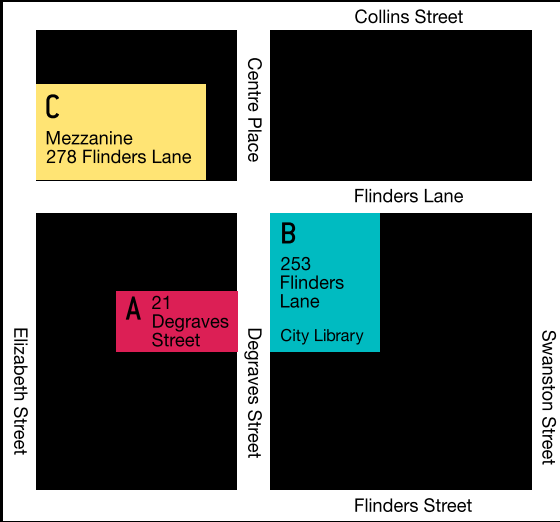
Government fees and charges apply.



## Units of competency

CHCCOM302C	Communicate appropriately with clients and colleagues
HLTHIR403B	Work effectively with culturally diverse clients and colleagues
CHCCS308B	Provide first point of contact
CHCCS400A	Work within a relevant legal and ethical framework
CHCAD401D	Advocate for clients
CHCFLE302A	Educate clients in fundamental financial literacy
CHCD412A	Work within a community development framework
CHCCD401D	Support community participation
CHCCS411A	Work effectively in the community sector
CHCNET301D	Participate in networks
CHCORG303A	Participate effectively in the work environment
CHCADMIN305D	Work within the administrative protocols of the organisation
CHCOHS312A	Follow safety procedures for direct care work

# CAE PRECINCT



## Centre for Adult Education

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253 Flinders Lane  
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Sustainable Practice

**envirocare**  
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Community Services

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